AGRIMASTER® HELP NOTE Export the Cashflow into a CSV file (For Excel and other spreadsheet programs) Budget 1. From the HOME PAGE click on BUDGET Full Budget 2. Click on FULL BUDGET **New Budget** 3. Click on NEW BUDGET Open Budget or OPEN BUDGET 4. If you stated a new Quick Budget then enter the required information and click continue. 5. Click on Export Cashflow 1: March 2012 to February 2013 • Current Budget Notes ON Find Source Ľ INT 12 Code EP. 6 Unearned Income 0 Farm Cheque / Home Loan 2006/2007 AV 2005/2006 Lo 2004/ RECEIPTS . W/Sheets Mar 2012

The Export Cash Flow Box will appear

Select Spreadsheet (.CSV file) and then Click the Green Tick

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Export Cash Flow Export To? A Quick Budget Spreadsheet (.csv file) Timberline job cost (.jce f	file) Reme	ember these settings		
 View file after export? Source budget Full Budget Mar 12 - Feb 13 Period being exported 1: March 2012 to February 2 	013		Load Format Save Format	
Export and format options				
File Format Period total and months Year total(s) only	Code set to use Normal codes Accountant's codes Alternate budget codes	Options	Options Include title as file header Include months header	
Enter or Edit file header Agrimaster Full Demonstrat	ion - Farm Codes : Full Bu	udget Mar 12 - Feb 1	.3	

Give your file a name (Leave the .csv where it is and type the name over the top of the star eg Mybudget.csv)

Please take a note of the FILE PATH as this may be different on your computer

Export To	5 ×	
File <u>N</u> ame:	Path:	
.csv	C:\Users\Public\Agrimaster\work	
Files:	Drive:	
	🖃 c: [OS]	
	Users	
	Agrimaster	
	Backup	
	TAXFILES	
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Open your spreadsheet software Excel or any other package which can read CSV files)

Find the file in the Open file menu of your spreadsheet software (by following the file path you wrote down) and then open it and convert from CSV if needed.